

Circulars/TOP PRIORITY
"UTMOST URGENT AND IMPORTANT"

Office of the Chief Commissioner of
Land Administration & Spl.C.S., T.S, Hyderabad.

Circular No. 21
CMRO/393/2016, Dt:30.08.2016

Sub: O/o CCLA TS., Hyderabad - District Administration - formation/Re-organisation of New Districts/Revenue Divisions/Mandals - Preliminary Notification orders issued - Physical separation of records, scanning and indexing of the same - Instructions issued - Reg.

Ref: 1. G.O. Rt.No.361, 362, 363, 364, 365, 366, 367, 368, 369, dt: 22.08.2016, Rev(DA-CMRO) Dept.
2. CCLAs Ref.No. Co.Ord/350/2015, Dt:29.08.2016

Kind attention is invited to the subject and references cited and in continuation to the instructions issued earlier vide reference 2nd cited, it is to inform that in context of bifurcation of the existing districts into new districts based on the reference 1st cited, it is requested to initiate the process of physical separation of records related to the Department. As such the Old Land Records are already scanned and are ready to be indexed it is requested to also scan and index the files related to the Department District Wise Year wise and keep them ready to be handed over to the concerned Districts upon its formation.

All the District Collectors are therefore requested to take immediate necessary action and ensure that the entire data is separated in a meticulous manner and is kept securely to be handed over intact to the newly formed District.

Sd/-J. Raymond Peter,
**Chief Commissioner of Land
Administration & Spl.C.S.**

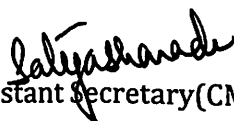
To

1. All the District Collectors in the State
2. SIO, NIC to take necessary action.

Copy to

1. The Special Chief Secretary to Government, Revenue Department for information.
2. The Joint Collectors in the state
3. Sri. G. N. Mallesh, Sr., Technical Director, NIC
4. CCLA Peshi

//Attested//


Assistant Secretary(CMRO)