

Office of the Chief Commissioner of
Land Administration, T.S, Hyderabad.

Circular No. 23
CMRO/393/2015, Dt:29.09.2016

Sub:- CMRO – O/o CCLA, T.S., Hyderabad – Issuance of manual Pattadar Passbooks with online generated Passbook unique number – Certain modification Instructions issued - Regarding.

Ref:- 1. CCLAs Circular No. 12 CMRO/393/2016, Dt: 10.06.2016.
2. CCLAs Circular No. 20 CMRO/393/2016, Dt: 13.08.2016

Attention is invited to the subject and references cited and it is to inform that vide reference 1st cited instructions issued to all the Districts to stop the issuance of manual Pattadar Passbooks and vide reference 2nd cited District Collectors are instructed to collect the unused/blank Passbooks and Title Deeds being issued manually pending with the Tahsildars and keep in the custody of the Collectorate and the concerned RDOs to verify the Passbooks issue register and see that all the unused/blank passbooks have been properly returned back to the Collectorate.

Further, it is to inform that since the issuance of e-Passbooks through MeeSeva is getting delayed and in view of huge pendency in issuance of Passbooks as reported by Joint Collectors during the Video Conferences, in modification to the circulars issued vide reference 1st and 2nd cited an alternative method is provided until the security enabled e-Passbooks are ready for service through MeeSeva as mentioned below.

1. Option provided in Tahsildar login to generate the unique PPB serial number and to generate the online PPB to view the PPB details (Pattadar details and land details)
2. The unique PPB serial number and details shown on online PPB should be entered manually in the blank Passbooks.
3. The online generated PPB in PDF format and the scanned copy of manually prepared PPB should be uploaded into the TLRMS portal.

Therefore the District Collectors are requested to instruct the Tahsildars to utilize the above option and ensure to issue the manual Pattadar Passbooks until secured e-Pattadar Passbook services are ready for service through MeeSeva.

The technical manual is also enclosed herewith for ready reference.

Sd/- Dr. Rajiv Sharma
Chief Secretary & Chief Commissioner
of Land Administration (FAC)

To

1. All the District Collectors in the State.

Copy to

1. The Special Chief Secretary to Government, Revenue Department for favour of kind information
2. All the Joint Collectors in the State
3. CCLA Peshi
4. Secretary to CCLA Peshi

//Attested//


Assistant Secretary (CMRO)